

SEP 04 2019

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 6th day of August, 2019, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

There were no citizen comments.

2. COMMISSIONERS' REPORTS:

Commissioner Ronnie LaGrone reported that legal work is continuing on the swap of property between the County and City of Carthage, and building plans for the new voter registration/extension service offices are progressing.

3. COUNTY JUDGE'S REPORT:

There was no County Judge's report.

4. CONSENT ITEMS:

PERSONNEL

- a. To record the employment of Luke Perkins as a Detention Officer with the Panola County Sheriff's Department effective July 27, 2019 at the rate of \$14.19 per hour.
- b. To record the separation of Michale Harrison as an Operator for Panola County Road and Bridge Department, Precinct #3, effective July 29, 2019 at 9:00 AM.
- c. To record the appointment of Billy Alexander as a Reserve Deputy with the Panola County Constable, Precinct #1 and #4, effective September 11, 2019.
- d. To record the resignation of Tevin Ratcliff as a Detention Corporal with the Panola County Sheriff's Department effective August 2, 2019.
- e. To record a change in status of appointment for Colton McNair from Detention Officer to Detention Corporal with the Panola County Sheriff's Department effective August 3, 2019 at the rate of \$16.93 per hour.

- f. To record the retirement of Greg Windham as a Foreman for Panola County Road and Bridge Department, Precinct #1, effective September 9, 2019.

ROAD & BRIDGE

- a. None

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of July, 2019.
- b. To approve and record 2019 Budget Amendment No. 14.
- c. To authorize the County Judge to advertise for sealed bids for the lease of 130 acres of specified land at the Panola County Airport – Sharpe Field for the sole purpose of cutting and baling hay. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, September 3, 2019 at 1:30 PM. Specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A.
- d. To record Holly Gibbs, Tax Assessor-Collector's Continuing Education Transcript for reporting period March 1, 2019 through February 28, 2020; and to record Maintenance Transcript for reporting period January 1, 2019 through December 31, 2019.
- e. To record a copy of the Panola County Juvenile Probation Department Proposed FY-2019 Budget Amendment #3 and FY-2020 Proposed Budget for the Juvenile Probation Department; and to record written statement containing the date, time and place said adjustments, documents, and budgets will be considered for approval and recording.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor/Collector Holly Gibbs; Panola County Tax Assessor/Collector Deputy Kara Holiman; Panola County Sheriff Kevin Lake; PCSD Deputies Greg Almeida, Shelbye Almeida, Gary Beatriz, Heather Green, Jeff Ivy, Adam Jones, Colton McNair, Jeff Scarborough, Alan Smith and James Ferris; PCSD Secretary Hollie Mojica; and Panola County Justice of the Peace, Precincts #1 and #4 David Gray.

Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.

6. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to proclaim June 15, 2019 as Panola College Rodeo National Championship Day. The motion passed unanimously. SEE PROCLAMATION ATTACHED.
8. Lee Dudley, Panola County Ag Extension Agent, recognized 4-H Club Members for their recent success in 4-H events, and presented awards to those who excelled in those competitions.
9. The Court received the effective and roll back tax rate schedule from Tax Assessor/Collector Holly Gibbs. SEE SCHEDULE ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Craig Lawless seconded the motion to set the Panola County Budget Hearing for Fiscal Year 2020 on August 20, 2019 at 1:35 PM; to set the adoption of the Fiscal Year 2020 Budget on August 20, 2019 at the conclusion of the Budget Hearing and to authorize publication of same in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Sections 111.007). The motion passed unanimously. SEE NOTICE ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to publish proposed salaries and allowances of Panola County Elected Officials as set out in the Proposed Budget for FY-2020 and to set adoption of such salaries on August 20, 2019 after adoption of the Budget for FY-2020 in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Section 152.013). The motion passed unanimously. SEE NOTICE ATTACHED.
12. No action necessary.
13. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the 2020 Texas County and District Retirement System Proposed Plan and authorize the County Judge to sign and submit the appropriate authorizations. The motion passed unanimously. SEE INFORMATION ATTACHED.
14. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve and record Texas Association of Counties – County Choice Final Plan Selection Form – Choice 700 Medical/Health Insurance Benefits and Renewal Rates for Panola County elected officials and employees for the period December 1, 2019 to November 30, 2020; and to authorize any surplus distribution deposited to the Retiree Health Trust Fund. The motion passed unanimously. SEE INFORMATION ATTACHED.
15. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to **not** impose extra fees on vehicle registration in Panola County. The motion passed unanimously. SEE INFORMATION ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve an Interlocal Agreement for 9-1-1 Public Safety Answering Point services between Panola County and East Texas Council of Governments. The motion passed unanimously. SEE INTERLOCAL AGREEMENT ATTACHED.
17. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve an Agreement for Funding of 9-1-1 Database Maintenance Activities between Panola County and East Texas Council of Governments for 2020-2021. The motion passed unanimously. SEE AGREEMENT ATTACHED.


18. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve and increase in salary of \$.55 per hour for Melanie Earle, Panola County Warehouse Coordinator, effective September 2, 2019. The motion passed unanimously. SEE LETTER ATTACHED.
19. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve a change in status of employment for Billy Alexander from Deputy Constable, Precincts #1 and #4, to Foreman for the Panola County Road and Bridge Department, Precinct #1, effective September 10, 2019 at the rate of \$3,876.91 per month. The motion passed unanimously. SEE LETTERS ATTACHED.
20. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a change in status of employment for Jason Ross from Operator to Mechanic for the Panola County Road and Bridge Department, Precinct #4 effective August 19, 2019 at the rate of \$21.76 per hour. The motion passed unanimously. SEE LETTER AND PERSONNEL CHANGE REQUEST ATTACHED.
21. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a change in status of employment for Luther Fannin from Mechanic to Operator for the Panola County Road and Bridge Department, Precinct #4, effective August 19, 2019 at the rate of \$18.27 per hour. The motion passed unanimously. SEE LETTER AND PERSONNEL CHANGE REQUEST ATTACHED.
22. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve a quote from Holt Cat The Rental Store for rental equipment to be used by the Panola County Road and Bridge Department, Precinct #3. The motion passed unanimously. SEE QUOTE ATTACHED.
23. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve an Order of General Election for November 5, 2019. The motion passed unanimously. SEE ORDER ATTACHED.
24. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve the purchase of meals and gas for transport officers through the Citibank One Card Program. The motion passed unanimously.
25. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve the expenditure of funds to Data Preservation Solutions for preservation and archival digitization of Panola County District Clerk's historical civil books G and E. The motion passed unanimously. SEE INFORMATION ATTACHED.
26. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an Equipment Lease Agreement between Firmin's Office City and Panola County for dispensers and consumables. The motion passed unanimously. SEE AGREEMENT ATTACHED.

The meeting adjourned.

Dated this 6th day of August, 2019.



LeeAnn Jones, County Judge, Panola County, Texas



Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 6, 2019.


Bobbie Davis, Panola County Clerk



8/3/19
Date